



137 Roseberry Street, Phillipsburg, NJ 08865

**2024-2025 STUDENT ENROLLMENT CONTRACT**

This Contract applies to participation in Saints Philip and James School education process for the 2024-2025 school year. The policy of the Diocese of Metuchen and Saints Philip and James School dictates that only families *without* current financial obligations in the current year (2023-2024) be allowed to participate in the education process for the 2024-2025 school year. In accordance with this policy, all financial obligations for the 2023-2024 school year must be met by May 31, 2024 in order for registration for the 2024-2025 school year to be accepted.

**Tuition for Kindergarten through Grade 8**

<b>Children</b>	<b>Tuition</b>
1 <sup>st</sup> Child	\$5,830.00
2 <sup>nd</sup> Child	\$9,990.00
3 <sup>rd</sup> Child	\$13,000.00
4 <sup>th</sup> Child	\$15,400.00

**Tuition for Pre-K - 3, and 4 Year Old**

<b>Days</b>	<b>Tuition</b>
5 Full Days	\$6,550.00
5 Half Days	\$4,220.00
4 Full Days	\$5,200.00
4 Half Days	\$3,700.00
3 Full Days	\$4,700.00
3 Half Days	\$3,400.00

*If tuition payments become more than 60 days past due, a meeting with the school Business Manager is required to discuss a mutually agreeable plan to become current with payments.*

Please note that a multiple child discount is available for families that have more than one child attending SSPJ. An additional \$500.00 will be added to the multiple child discount for a preschool student.

**I. Tuition (PK3 -8th)**

- A. Scholarships to assist those active Catholic families in need are available from the Diocese of Metuchen. The Diocese of Metuchen Educational Grant Application must be completed online no later than March 31, 2024. Families of Saint Philip and Saint James Parish may also apply for a Parish scholarship after they have first applied for a Diocesan scholarship. (Scholarship Applications are available through our School Office).
- B. New families need to register online for the FACTS program at: [online.factsmgt.com](http://online.factsmgt.com). Returning families will have their account rolled over for the new school year. All payments must be made through the FACTS tuition payment program.
- C. A 3% discount will be given on tuition if paid in full by August 31, 2024.

**II. Fees**

- A. Technology Fee: \$150.00/student (or maximum of \$250.00 per family). Technology fee is due with the re-enrollment contract.
  - Damage fees will be collected for the following:
    - Cracked Screen = \$100.00
    - Missing or damaged keys/touchpad = \$10.00 - \$85.00(depending on extent)
    - Cracked/Defaced Protective Cover = \$50.00
    - All other damages or lost Chromebook = \$300.00
- B. A ONE-TIME registration fee for new students of \$250.00 (or \$500 maximum per family) is due at the time of acceptance for all education programs and is non-refundable.
- C. A non-refundable re-enrollment fee of \$100.00 per student will be charged after March 31, 2024.
- D. Earning Funds Back Opportunity: Beginning July 1, 2024, families can participate in "Earning Funds Back" through purchases of Raise Right gift cards. All financial obligations must be satisfied to receive a refund.

**III. Volunteering and Fundraising**

In order to meet the costs of educating your child(ren) with an outstanding Catholic education, it is required that each Saints Philip and James School family will volunteer 25 hours. Please visit the volunteer opportunity page on our website ([sspjnj.org/volunteer-opportunities](http://sspjnj.org/volunteer-opportunities)) or email [sspjhsa@gmail.com](mailto:sspjhsa@gmail.com) for more information. Volunteers must successfully complete the required clearances before volunteering for any activity or event that involves children.

**A family that chooses any of the Buyout options, must sign and return this form before March 31, 2024.**

*Please initial below (1A or 1B and 2A or 2B - Please initial next to the requirement amount which applies to your family.)*

**1. RaiseRight Gift Cards Options:**

\_\_\_\_\_ **A. Purchase RaiseRight.** Each school family is required to purchase RaiseRight gift cards from 7/01/24 - 6/30/25. Please note: The RaiseRight requirement is based on REBATE EARNINGS, not purchase amounts. Requirement amounts are determined by the number students enrolled by the family. Please refer to the table below. After the requirement has been met, 50% of the **additional earnings** of RaiseRight gift cards purchased will be credited to that family's "Earnings Funds Back" account. Families not meeting the RaiseRight requirement by 6/30/25 will be billed, on a pro-rated basis up to \$500. Maximum.

1 Child: \$350 \_\_\_\_\_ 2 Children: \$370 \_\_\_\_\_ 3+ Children: \$390 \_\_\_\_\_

\_\_\_\_\_ **B. RaiseRight Buyout:** Families may opt to pay the RaiseRight buyout fee in lieu of purchasing RaiseRight gift cards. This amount may be added to your FACTS payment. Buy-out amounts are determined by the number of students enrolled by the family.

1 Child: \$650 \_\_\_\_\_ 2 Children: \$700 \_\_\_\_\_ 3+ Children: \$725 \_\_\_\_\_

**2. Volunteer Options:**

\_\_\_\_\_ **A. 25 Hours Requirement:** 25 hours (per family) from June 1 through May 31 of the current school year is required in our various school activities. *A minimum of 4 times per school year of Cafeteria support from 10:30am - 12:30pm is required.* Those families that do not fulfill the 25 volunteer hour requirement will be billed \$10.00 for each unfulfilled hour.

\_\_\_\_\_ **B. Volunteer Buyout:** A \$250.00 Volunteer Buyout Fee may be paid by those families that choose not to volunteer 25 hours. The Buyout Fee will be added to FACTS account and will be paid over 10 months.

By signing this contract, I/we will abide with the provisions outlined above. (For new students, please attach your Application for Enrollment). Returning families will have their account rolled over for the new school year. All payments must be made through the FACTS tuition payment program.

*\*Signed contracts are due March 31, 2024*

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

Referred by: \_\_\_\_\_

**Printed Family Name \_\_\_\_\_ (Grade for 2024-2025)**

NAME OF STUDENT #1: \_\_\_\_\_ GRADE: \_\_\_\_\_

NAME OF STUDENT #2: \_\_\_\_\_ GRADE: \_\_\_\_\_

NAME OF STUDENT #3: \_\_\_\_\_ GRADE: \_\_\_\_\_

NAME OF STUDENT #4: \_\_\_\_\_ GRADE: \_\_\_\_\_