

TECHNOLOGY CODE OF CONDUCT

1. The student will only be on the program or website instructed by my teacher.
2. The student will not open additional windows without permission.
3. The student will not download or access inappropriate material.
4. The student will not post threats of intimidation or bodily harm.
5. The student will not attempt to access any user name or password but my own.
6. The student will use one of the avatars created in the school computer class for my profile picture.
7. The student will use posts to discuss school-related content only.
8. The student will use respectful language or voice when posting online. All school rules and consequences related to harassment apply.
9. The student will use appropriate grammar instead of texting language.
10. The student will not use my posts to promote personal websites or chat rooms.
11. The student will avoid the use of sarcasm to prevent misinterpretations.
12. The student will not reveal any personal information. This includes phone numbers, addresses, emails, etc.
13. The student will not post photos or videos showing myself or classmates without teacher permission.
14. The student will not manipulate the school's device to change formatting or setting of the device.
15. In the event that a personal device needs to be brought to school, it will be under the direction of the administrator, and or teacher and will be subject to all school rules and guidelines.
16. The students will take good care of the technology equipment assigned to them. The student should immediately report damages to technology equipment to the principal. The student/family may be responsible for damages to this equipment.

DISCIPLINE

1ST Offense – Verbal reminder or discipline report and/or loss of computer privileges and/or device. Amount of time and consequence determined depending on the severity of the offense. Personal device must be claimed from the principal.

2nd Offense – In School Suspension and loss of computer privileges and/or device for an extended period of time. Personal device must be claimed from the principal by a parent.

3rd Offense – In School Suspension or Out of School Suspension and parent conference requested. Personal devices may not be permitted in school.

****** In severe offenses, legal action or prosecution by authorities may occur as well as the student's expulsion from school

Please sign and return the Diocesan Ethical Use of Technology Policy.

We have reviewed, read, understand and will abide by the provisions of Diocesan Ethical Use of Technology Policy. I further acknowledge and accept responsibility for any violation of this policy made by my/our child/children. Any violation of this policy will result in suspension of internet/technology privileges and will incur disciplinary action.

Student Name: _____ Grade: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Please Note: Some school programs require an active email address for your child to use. Your child may occasionally need access to this during school hours. Please list the approved email address, specifically for your child, below:

Email address for student access: _____

**PERSONALLY OWNED COMPUTING/NETWORK DEVICE ACCEPTANCE OF RESPONSIBILITY
AND DEVICE USE AGREEMENT PERMISSION FORM**

I, _____ (Name of parent or guardian)

agree to let _____ (Name of Student) bring their personally owned computing device for instructional use in Saints Philip & James school. I understand that the student named above will be permitted to use their personally owned device, subject to the conditions in this document.

I understand that if I agree to allow my student to use their own device that Saints Philip & James school is not responsible for any device or data loss, theft, damage or other associated costs of replacement or repair incurred during the school day or at home as a result of participation in this program. I understand that Saints Philip & James staff will be unable to store, support or troubleshoot student owned devices. The student named above will take full responsibility for the device and will appropriately secure all devices when not in use.

Saints Philip & James uses technological measures such as filtering to promote internet safety. Filtering limits students' ability to access harmful internet sites from any device connected to the Saints Philip & James network, but only when this equipment is used in school on the Saints Philip & James network. Access through cellular networks does not provide the same measures of filtering. Students should only use the Saints Philip & James network (not private cellular service) for internet access while on Saints Philip & James property.

I have read and concur with the Internet Acceptable Use Policy. I further understand that any violation of the above may result in the loss of network and/or device privileges as well as other disciplinary action.

As a parent I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed them with her/him and they understand the responsibility they have in the use of their personal device.

I understand that the purpose of allowing my student to use their own device is to participate in teacher approved activities in support of the Saints Philip & James curriculum. Uses of these devices for unrelated activities beyond or outside the Saints Philip & James educational program are prohibited.

Parent or Guardian's Signature: _____ Date: _____

Student's Signature: _____ Date: _____

PHOTO CONSENT

Student Name: _____ Grade: _____

Check "No" to deny permission to the following for the use of your child's photograph.

Please fill out one form per student.

Please note that if a form is not completed and returned for a student, it will be assumed that the parent has given permission for the child to be photographed and have pictures submitted in all areas listed below. Thank you!

NO

- Photo in Yearbook _____
- Photo in School Newsletter _____
- Photo & Name on Social Media _____
- Photo in Promotional Literature _____
- Photo/Video on School Website _____
- Photo/Video for "in school" purposes _____
(Foyer monitor, class projects, etc.)

Parent Name: _____
(Please print)

Parent Signature: _____ Date: _____

STUDENT/PARENT HANDBOOK ACKNOWLEDGEMENT

We have reviewed the Student/Parent Handbook containing the policies, rules and regulations for Saints Philip and James School. I have read the handbook. I understand and agree that the Handbook is binding on the students and parents during the current academic year. I understand and agree that the administration of the school will have the authority set forth in the handbook.

I understand the policies, rules and regulations contained in the Handbook are established for the welfare and benefit of all students. I accept my responsibility to support the school in the policies it has established, and to see that my child adheres to the rules and regulations set forth in the handbook. **I acknowledge receipt of the handbook.**

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

PEST MANAGEMENT POLICY

I have reviewed the school's Integrated Pest Management Policy.

Parent/Guardian Signature: _____ Date: _____