

Saints Philip and James School Home School Association Volunteer Form

Please submit this form to school by August 11, 2017.

School Family Last Name: _____

Volunteer Name: _____ Phone#: _____ EMAIL: _____

Volunteer Name: _____ Phone#: _____ EMAIL: _____

All volunteers need to:

- **Complete Volunteer Application Form**
- **Be fingerprinted through MorphoTrust**
- **Complete the “Protecting God’s Children” seminar**

_____ **I have been fingerprinted.**

_____ **I have not been fingerprinted.**

_____ **I have completed the “Protecting God’s Children” class.**

_____ **I have not completed the “Protecting God’s Children” class.**

- Please note that each family is also required to participate in Bingo. Monthly Bingo schedules will be published throughout the school year.
- In addition to the 25 volunteer hours, each family is required to work 2 shifts at our school carnival. This will help ensure success for our largest fundraiser. Carnival sign up information & schedules will be sent home prior to the event.

Please check the activities listed below that you are interested in participating in towards your 25 hours of service for the 2016-2017 school year.

_____ **Alumni Relations:** Assist with Alumni Events

_____ **Bingo:** There are 12 Bingo Teams that work a rotating 4-week cycle; Bingo is held every Tuesday, Thursday and Saturday evening. Bingo Team members need to report to Mercy Hall at 5:45PM. Families that join one of the 12 Teams receive a credit towards their annual fundraising commitment.

_____ **Tuesday Team** _____ **Thursday Team** _____ **Saturday Team**

_____ **Breakfast with Santa:** Includes fun activities, Santa’s gift workshop and a cookie walk!
The event is held in early December.

_____ **Decorating evening prior** _____ **Food/Kitchen** _____ **Photos** _____ **Cleanup**
_____ **Crafts/Servers** _____ **Inventory & setup of workshop** _____ **Cookie Walk**
_____ **Workshop** _____ **Other**

_____ **Carnival Committee:** Prepare for the annual carnival throughout the school year, by volunteering on for one of the various capacities necessary for the carnival.

_____ **Catholic Schools Week**

_____ **Data Entry:** Input of information into computer

_____ **Development:** Assist with marketing and Advancement opportunities.

_____ **Easter Egg Hunt**

_____ **Food Drives:** Assist in collection, separation and transportation to Catholic Charities Food Bank.

(Weekday Mornings) _____ **Thanksgiving** _____ **Christmas** _____ **Special Events** _____

- _____ **Food Truck Festival**
- _____ **Fundraising**
- _____ **Hospitality:** Assist chairperson in preparing, serving & cleanup of various H.S.A. school functions throughout the year. Opportunity to bake items for school events and/or Bingo (You do not have to be present at Bingo or school event.)

_____ **Weekday availability** _____ **Evening availability** _____ **Baking/Cooking at home**

- _____ **Library:** Assist with shelving books and other library duties.
(During the school day) **Day(s) preferred:** M Tu We Th Fr

- _____ **Lunch Room Coordinator:** Develop monthly schedule. Assist in placement of open shifts.
Email capable.

- _____ **Lunch Room Volunteer:** Assist in helping children and cleaning tables during lunch periods.
Also helps in scanning recycling items for SSPJ Recycling Program. Shifts consist of 3 people per day, from 10:30 – 12:30.

Day(s) preferred: M Tu We Th Fr **Day(s) not available:** M Tu We Th Fr

of shifts per month: _____

- _____ **Saints Athletic Coach**

- _____ **School Store**

- _____ **SCRIP gift card sales**

- _____ **Spirituality Committee**

- _____ **Trunk or Treat**

- _____ **Uniform Swap**

- _____ **Welcome Back Picnic**

- _____ **Yard Sale:** Assist with sorting and pricing prior to the sale. Set up and working the day of the sale.

**Those parents interested in volunteering to be a room parent or class coordinator,
please see information on a separate page. Thank you!**

**Please contact the Home School Association Executive Committee with any questions
at sspjhsa@gmail.com or feel free to contact Mrs. Kucinski at 908-859-1244.**