



137 Roseberry Street, Phillipsburg, NJ 08865

2022-2023 STUDENT ENROLLMENT CONTRACT

This Contract applies to participation in Saints Philip and James School education process for the 2022-2023 school year. The policy of the Diocese of Metuchen and Saints Philip and James School dictates that only families *without* current financial obligations in the current year (2021-2022) be allowed to participate in the education process for the 2022-2023 school year. In accordance with this policy, all financial obligations for the 2021-2022 school year must be met by May 31, 2022 in order for registration for the 2022-2023 school year to be accepted.

The actual cost to educate a student is \$8,500.00 per child.

Tuition for Kindergarten through Grade 8

Children	Tuition*
1 st Child	\$4,990.00
2 nd Child	\$8,600.00
3 rd Child	\$11,250.00
4 th Child	\$13,400.00

Tuition for Pre-K 2, 3, and 4 Year Olds

Days	Tuition*
5 Full Days	\$5,540.00
5 Half Days	\$3,570.00
4 Full Days	\$4,400.00
4 Half Days	\$3,080.00
3 Full Days	\$3,960.00
3 Half Days	\$2,770.00

**HSA Dues, Technology, and Earning Funds Back Fees are included in tuition amount.*

Please note that a multiple child discount is available for families that have more than one child attending SSPJ. An additional \$500.00 will be added to the multiple child discount for a preschool student.

I. Tuition (PK2 -8th)

- A. Scholarships to assist those active Catholic families in need are available from the Diocese of Metuchen. The Diocese of Metuchen Educational Grant Application must be completed online no later than March 31, 2022. Families of Saint Philip and Saint James Parish may also apply for a Parish scholarship after they have first applied for a Diocesan scholarship. (Scholarship Applications are available through our School Office).
- B. New families need to register online for the FACTS program at: *online.factsmgt.com*. Returning families will have their account rolled over for the new school year. All payments must be made through the FACTS tuition payment program.
- C. A 3% discount will be given on "tuition" if paid in full by August 31, 2022.

II. Fees

- A. A ONE-TIME registration fee for new students of \$250.00 is due at the time of acceptance for all education programs and is non-refundable.
- B. A Re-enrollment fee of \$50.00 per student will be charged for post March 31, 2022 re-enrollments. This is non-refundable.
- C. Optional Earning Funds Back Opportunity: You may earn all or part of your \$750.00 fee beginning June 1, 2022 by participating in the Home School Association "Earning Funds Back" opportunities. All financial obligations must be satisfied to receive a refund.

III. Volunteering and Fundraising

In order to meet the costs of educating your child(ren) with an outstanding Catholic education, it is required that each Saints Philip and James School family will volunteer 25 hours and purchase SCRIP gift cards. Volunteers must successfully complete the required clearances before volunteering for any activity or event that involves children. **A family that chooses any of the Buyout options, must sign and return this form before March 31, 2022.**

Please initial below(Selecting 1A or 1B and 2A or 2B)

1. SCRIP Gift Cards Options:

_____ **A. Purchase SCRIP.** Each school family is required to purchase \$2000.00 in SCRIP gift cards from 6/01/22 – 5/31/23. After the \$2,000.00 requirement has been met, 50% of the profit of all additional Scrip purchased will be credited to that family’s “Earnings Funds Back” account. Families not meeting the SCRIP requirement by 5/31/23 will be billed \$500.00.

_____ **B. SCRIP Buyout:** \$500.00 may be paid in lieu of purchasing SCRIP gift cards. This amount may be added to your FACTS payment.

2. Volunteer Options:

_____ **A. 25 Hours Requirement:** 25 hours (per family) from June 1 through May 31 of the current school year is required in our various school activities. Those families that do not fulfill the 25 volunteer hour requirement will be billed \$10.00 for each unfulfilled hour.

_____ **B. Volunteer Buyout:** A \$250.00 Volunteer Buyout Fee may be paid by those families that choose not to volunteer 25 hours. The Buyout Fee will be added to FACTS account and will be paid over 10 months.

By signing this contract, I/we will abide with the provisions outlined above. (For new students, please attach your Application for Enrollment). Returning families will have their account rolled over for the new school year. All payments must be made through the FACTS tuition payment program.

**Signed contracts are due February 28, 2022*

Signature of parent/guardian Date

Signature of parent/guardian Date

Referred by: _____

Printed Family Name _____ **(Grade for 2022-2023)**

NAME OF STUDENT #1: _____ GRADE: _____

NAME OF STUDENT #2: _____ GRADE: _____

NAME OF STUDENT #3: _____ GRADE: _____

NAME OF STUDENT #4: _____ GRADE: _____